

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 9, 2016**

- CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was held on Wednesday, November 9, 2016, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this special meeting of the Board of Directors held on November 9, 2016.
- MINUTES** Upon motion by Director DeLaTorre and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on October 11, 2016.
- Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on October 25, 2016.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check numbers 10922 through 10961 from the Revolving Account in the aggregate amount of \$42,876.66, and check numbers 18344 through 18493 from the General Account in the aggregate amount of \$289,122.66 for the October 2016 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** District counsel reported regarding the recent amendment to Elections Code section 10505 authorizing special districts whose members of the governing body are elected in odd-numbered years to require, by resolution, that its elections of governing body members be held on the same day as the statewide general election. The Board directed counsel to further review the procedures required for compliance with the statute.
- ACTION** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to receive the 2017 Proposed Budget.

During the discussion of this item, Director Taylor inquired of the General Manager regarding several specific line items with significant increases. The General Manager provided answers to Director Taylor's questions and reported that he would provide the Board with a breakdown of what payroll step each employee is currently in.

Upon motion by Director DeLaTorre and seconded by Director Chan, the Board voted unanimously to schedule a budget workshop on November 22, 2016, at the hour of 2:00 p.m.

Upon motion by Director Cammarano and seconded by Director Cici, the Board voted unanimously to award the contract for the 2016 Del Mar Avenue Project to Doty Brothers in the amount of \$44,684.00.

Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to consider proposals for auditing services for the 2016 audit. By consensus, the Board directed staff to place the award of the contract for auditing services on the agenda for the next regular meeting.

INFORMATION

The October, 2016 Banking and Investment Report was received and filed.

The October, 2016 Water Well Report was received and filed.

GENERAL MANAGER COMMENTS

General Manager reported on the status of the Well No. 16 project: a pre-bid walk was conducted earlier on this date, and bids will be received in the near future.

FUTURE AGENDA ITEMS

As noted above, the award of the contract for auditing services will be on the agenda for the next meeting.

The District's proposed Rate Increase will be on the agenda as an action item for the next regular meeting.

Director Taylor requested that the General Manager provide a report on his work for consideration in the General Manager's upcoming performance review.

DIRECTOR COMMENTS

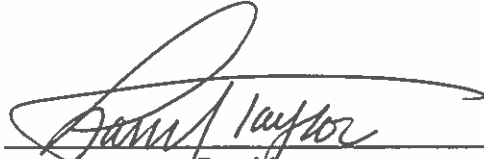
Director Cammarano reported that the City of San Gabriel will once again have a farmers' market next year, using a new vendor.

Director Cammarano reported that the City will be having a Lunar New Year Festival, and she will forward details as they become available.

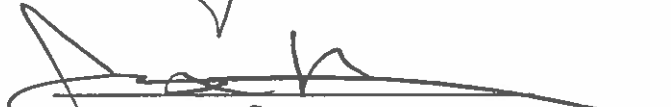
Director Taylor reported that he was pleased to learn from his water bill that he conserved 51%.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 10/1/2016 to 10/31/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
10922	10/05/16	P	13748	DEBBIE VOONG	\$62.46
10923	10/05/16	P	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,996.70
10924	10/05/16	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$1,620.00
10925	10/05/16	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,376.30
10926	10/07/16	P	13605	JIM JENKINS	\$50.00
10927	10/07/16	P	12674	U.S. BANK	\$2,294.70
10930	10/19/16	P	13300	BRIAN W. SNAER, D.D.S.	\$205.00
10931	10/19/16	P	13694	CALIFORNIA AMERICAN WATER	\$77.92
10932	10/19/16	P	13308	DMITRY TUBIS, D.D.S.	\$158.00
10933	10/19/16	P	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$2,008.25
10934	10/19/16	P	12192	FEDERAL EXPRESS	\$17.72
10935	10/19/16	P	ONETIM	GUO CHAO LI	\$1,577.88
10936	10/19/16	P	12296	JOHN K. SUDICK, DDS	\$284.00
10937	10/19/16	P	13350	L. ANDREW MUTCH, D.D.S.	\$238.00
10938	10/19/16	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$1,620.00
10939	10/19/16	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,376.30
10940	10/19/16	P	13457	ROBERT A. FOSS, D.D.S., INC.	\$152.00
10941	10/19/16	P	13375	ROBIN SU, D.D.S.	\$1,125.00
10942	10/19/16	P	ONETIM	THOMAS TSU	\$13.97
10943	10/19/16	P	13322	VICKEN MARGANIAN, D.D.S.	\$150.00
10944	10/20/16	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
10945	10/25/16	P	10122	ACWA / JPIA	\$5,607.00
10946	10/25/16	P	12435	GEORGE ATILANO	\$143.00
10947	10/25/16	P	13565	KERR CONSULTING	\$615.00
10948	10/25/16	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$220.00
10949	10/25/16	P	10423	SCWUA - % BRIAN BOWCOCK	\$75.00
10953	10/31/16	P	ONETIM	CA DEPT. OF FOOD & AGRICULTURE	\$1,371.80
10954	10/31/16	P	ONETIM	GHJ CONSTRUCTION INC.	\$1,500.00
10955	10/31/16	P	ONETIM	HOMEJOY INVESTMENT INC.	\$158.97
10956	10/31/16	P	ONETIM	LEE YICK	\$52.52
10957	10/31/16	P	ONETIM	LILLIAN CHENG	\$52.52
10958	10/31/16	P	ONETIM	LV DEVELOPMENT INC.	\$11.72
10959	10/31/16	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$50.00
10960	10/31/16	P	ONETIM	SANDY CHAN	\$183.66
10961	10/31/16	P	12905	YOLANDA RAMOS	\$332.27
BANK 13200 REGISTER TOTAL:					\$42,867.66
GRAND TOTAL :					\$42,867.66

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 11/9/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
18344	11/09/16	V	11/9/16 11770	CLINICAL LABORATORY OF SAN BER	(\$3,237.00)
18439	11/09/16	P	11770	CLINICAL LABORATORY OF SAN BER	\$3,237.00
18440	11/09/16	P	10077	ACWA/JPIA	\$44,687.18
18441	11/09/16	P	11645	AIRGAS USA, LLC	\$70.57
18442	11/09/16	P	13513	ARAMARK	\$345.48
18443	11/09/16	P	10048	AT&T	\$1,944.43
18444	11/09/16	P	12143	AT&T	\$150.52
18445	11/09/16	P	12993	BYRD INDUSTRIAL ELECTRONICS	\$2,289.80
18446	11/09/16	P	13481	CANYON AIR SYSTEMS	\$175.00
18447	11/09/16	P	11364	CITY OF SAN GABRIEL	\$34,361.37
18448	11/09/16	P	12035	CIVILTEC ENGINEERING INC.	\$12,555.75
18449	11/09/16	P	11770	CLINICAL LABORATORY OF SAN BER	\$647.50
18450	11/09/16	P	13470	COVERALL NORTH AMERICA, INC.	\$219.00
18451	11/09/16	P	13467	EUROFINS EATON ANALYTICAL	\$25.00
18452	11/09/16	P	13434	FERGUSON ENTERPRISES INC. 1350	\$181.50
18453	11/09/16	P	12494	GORDON TERMITE CONTROL INC.	\$45.00
18454	11/09/16	P	12675	GRAINGER	\$62.06
18455	11/09/16	P	13304	GREAT WESTERN TERMITE CONTROL	\$70.00
18456	11/09/16	P	13303	HD SUPPLY WATERWORKS, LTD.	\$2,762.70
18457	11/09/16	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
18458	11/09/16	P	12202	HOME DEPOT CREDIT SERVICES	\$167.49
18459	11/09/16	P	13524	INFOSEND	\$4,013.43
18460	11/09/16	P	12169	JHM SUPPLY	\$60.29
18461	11/09/16	P	13727	KAR-TECH	\$65.00
18462	11/09/16	P	12492	LAGERLOF,SENECAL, GOSNEY	\$322.94
18463	11/09/16	P	13658	LANDCARE USA, LLC	\$1,800.00
18464	11/09/16	P	10046	LAYNE CHRISTENSEN COMPANY	\$14,132.95
18465	11/09/16	P	10081	LEMIEUX & O'NEILL	\$3,500.00
18466	11/09/16	P	13264	LOS ANGELES COUNTY FIRE DEPT	\$1,281.00
18467	11/09/16	P	13749	MCCROMETER, INC.	\$313.49
18468	11/09/16	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
18469	11/09/16	P	10013	MISSION SUPER HARDWARE	\$127.51
18470	11/09/16	P	13459	MUTUAL OF OMAHA	\$375.67
18471	11/09/16	P	13386	OFFICE DEPOT	\$1,232.13
18472	11/09/16	V	11/9/16 13386		
18473	11/09/16	P	12363	PEP BOYS - REMITTANCE DEPARTME	\$40.24
18474	11/09/16	P	10098	PETTY CASH REIMBURSEMENT	\$160.03
18475	11/09/16	P	10024	RAYMOND BASIN MANAGEMENT BOARD	\$20.75
18476	11/09/16	P	12031	REVOLVING REIMBURSEMENT	\$43,405.91
18477	11/09/16	P	11968	ROBERT BRKICH CONSTRUCTION	\$30,018.46
18478	11/09/16	P	12051	SAN GABRIEL BASIN W.Q.A.	\$26,979.00
18479	11/09/16	P	12478	SC FUELS (FUELMAN)	\$1,549.25
18480	11/09/16	P	13321	SIGNIUS	\$448.72
18481	11/09/16	P	13432	SKY BLUEPRINT & SUPPLIES, INC.	\$9.96
18482	11/09/16	P	11411	SOUTH COAST A.Q.M.D.	\$479.21
18483	11/09/16	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$34,085.46
18484	11/09/16	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$40.53
18485	11/09/16	P	13285	STATE WATER RESOURCES	\$5,076.49
18486	11/09/16	P	13610	TELEPACIFIC COMMUNICATIONS	\$1,709.55
18487	11/09/16	P	12045	UNDERGROUND SERVICE ALERT	\$106.50
18488	11/09/16	P	13910	UNITED WATER WORKS INC.	\$1,485.58
18489	11/09/16	P	12897	VERIZON WIRELESS - LA	\$217.16
18490	11/09/16	P	13631	W S PAVE, INC.	\$2,550.00
18491	11/09/16	P	12727	WATERLINE TECHNOLOGIES, INC.	\$2,245.64
18492	11/09/16	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$8,903.99
18493	11/09/16	P	10447	XEROX CORP	\$180.47

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11/23/16
7:17:03 AM

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 11/9/2016

<u>Check No.</u>	<u>Date</u>	<u>Status</u>	<u>Vendor ID</u>	<u>Payee Name</u>	<u>Amount</u>
BANK 13100B REGISTER TOTAL:					\$289,122.66
GRAND TOTAL :					\$289,122.66

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