

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**October 11, 2016**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Taylor</b>    | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director Cammarano</b> | _____ |
| <b>Director Cici</b>      | _____ |
| <b>Director DeLaTorre</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a regular meeting of the Board of Directors held September 27, 2016**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. September 2016 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

**Regular Meeting of the Board of Directors**

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**8. Action Item**

- a. Purchase 500 acre feet of Cyclic Storage Water**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

- a. Receive and File the September 2016 Banking and Investment Report**
- b. Water Well Report**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.**

**If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON SEPTEMBER 27, 2016**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 27, 2016, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O’Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on September 27, 2016.
- MINUTES** Upon motion by Director Cammarano and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on September 13, 2016.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check numbers 18392 in the total aggregate amount of \$93,123.50 for Revolving/Payroll Account reimbursement..
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** None.
- ACTION** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously - by a vote of 0 yes and 5 no - not to engage the firm of Egan & Egan to perform the District’s 2016 audit. During the discussion of the item, there was a general consensus that it would be advantageous to at least seek other bids for the engagement, and that Egan & Egan were not necessarily excluded from the eventual award – only that the District would entertain additional offers for the services.
- Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to put the contract for the District’s 2016 audit out to bid.
- Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to schedule the annual employee

recognition luncheon for December 13, 2016, at 11:30 a.m., at the Hilton Hotel. A Special Meeting of the Board of Directors will be convened afterward at 2:00 p.m. at District offices in lieu of the regular meeting scheduled for 4:00 p.m. on the same date.

## **INFORMATION**

The August, 2016 Revenue and Expenditure Report was received and filed. During the discussion of this item, Director Taylor requested that in the future, whenever there is a patently odd entry, such as the 99% for Production in this case, a footnote be included with a preemptory explanation of the oddity.

The General Manager reported on the status of Well No. 16, advising that Civiltech Engineers expect to have a bid package ready by mid-October.

## **GENERAL MANAGER COMMENTS**

General Manager reported that, in response to Board direction, staff reviewed the offerings for the upcoming AWWA conference, but concluded there was no value to any of the offerings for staff purposes. However, the General Manager added that after some consultation with other Districts, they concluded that the Tri-State conference is the most useful for operators. And in fact, staff was able to enroll two employees in the Tri-State conference, which occurred the previous week, and they benefitted greatly from the program. The General Manager also added that the Tri-State conference is very cost-effective, with a fee of \$125 for the three-day event.

The General Manager provided an update on his recent communications with the Watermaster: the rate is expected to increase from its current \$20 per acre-foot to approximately \$60-\$70 per acre-foot. This is obviously a very significant increase, and the General Manager expects a firmer cost number for budgeting purposes in November. A discussion ensued concerning increased water use because of local development, and the General Manager reported that Stetson Engineers does not believe there will be an increase, which was met with some skepticism. The General Manager was asked to contact Stetson again for clarification of the issue.

The General Manager reported that the Watermaster will have more cyclic storage space available, and that the General Manager was considering the purchase of 500 acre-feet of cyclic storage space for \$350,000. This is still in the early stages of investigation and budget analysis, but the general manager wanted to alert the Board to a possible action item in the future.

The General Manager reported that there is a new message on customers' bills encouraging water conservation. Director DeLaTorre requested that it be supplemented with a suggestion that customers visit the District's website for additional information.

## **FUTURE AGENDA ITEMS**

None.

**DIRECTOR  
COMMENTS**

Director Taylor reported on the groundbreaking ceremony for the WRD Pico Rivera GRIP project he attended with Directors Chan, DeLaTorre and General Manager Prior. Director Taylor was impressed that they would now be self-sufficient and will not have to buy water, but was somewhat disappointed with the substance of the presentation, wishing there had been more technical information. Director Chan echoed this sentiment, but added that the website (GRIP.org) did have some more technical information that he found useful.

Director Cammarano asked the General Manager whether anybody had recently asked for Directors' financial information, and the general responded that nobody had. Director Cammarano advised not to be surprised if somebody did so in the near future, based on recent requests made to the City.

Director Cammarano reported that the previously scheduled State Of The City event had been postponed – it will now take place in the lobby of the Playhouse, but she did not yet have a date, which she will provide when it is announced.

**ADJOURNMENT**

Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Dates: 9/1/2016 to 9/30/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13200 - REVOLVING ACCOUNT</b>					<b>13200</b>
10895	09/07/16	P	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,929.51
10896	09/07/16	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
10897	09/07/16	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$1,870.00
10898	09/07/16	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
10899	09/07/16	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,376.30
10900	09/07/16	P	12674	U.S. BANK	\$361.92
* 10903	09/15/16	P	13604	ALICE R.F. SHEN, D.D.S., M.S.	\$170.00
10904	09/15/16	P	13744	BRYAN K. CARLSON, D.M.D.	\$266.00
10905	09/15/16	P	12192	FEDERAL EXPRESS	\$49.76
10906	09/15/16	P	13546	MARIA MELISSA FRANCISCO, D.D.S	\$560.00
10907	09/15/16	P	10423	SCWUA - % BRIAN BOWCOCK	\$200.00
10908	09/20/16	P	13161	CASEY FEILEN	\$9.07
10909	09/20/16	P	13127	JIM PRIOR	\$87.88
10910	09/20/16	P	13190	PATRICK ROWLAND	\$1,399.19
10911	09/21/16	P	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$2,322.99
10912	09/21/16	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$1,870.00
10913	09/21/16	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,376.30
10914	09/21/16	P	10335	ROGER W. ANDERSON , DDS	\$97.00
10915	09/21/16	P	13750	CALPERS	\$1,300.00
10916	09/21/16	P	13127	JIM PRIOR	\$102.66
* 10919	09/30/16	P	13300	BRIAN W. SNAER, D.D.S.	\$150.00
10920	09/30/16	P	13746	RED CHICKEN	\$1,636.35
10921	09/30/16	P	13747	SULLY-MILLER CONTRACTING CO.	\$1,378.40
<b>BANK 13200 REGISTER TOTAL:</b>					<b>\$35,938.33</b>
<b>GRAND TOTAL :</b>					<b>\$35,938.33</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application; "E" - EFT  
\*\* Denotes broken check sequence.

San Gabriel County Water District  
Invoice Register (By Invoice Number)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
09/27/16.BOARD.PR 12031	REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING.ACI	09/27/16	09/27/16		INVOICE 09/27/16.BOARD.PR TOTAL:	\$538.25
					REPORT TOTAL:	<u>\$538.25</u>



October 11, 2016

To: Board of Directors

From: General Manager

Subject: Purchase of Cyclic Storage Water

I have received notice from Tony Zampielo, Executive Officer for the Main San Gabriel Basin Watermaster, stating the price of pre-purchased cyclic storage water from the Upper District will increase January 1, 2017. The current price is \$697.00 per acre feet. The new rate will be \$780.64.

Placing an order for pre-purchased cyclic storage would save the District \$42,000 for 500 acre feet of water. The order must be placed as soon as possible to receive the current price.

This calendar year, the District purchased 1,000 acre feet of cyclic storage water. It is becoming increasingly difficult to find water rights to lease as water right holders retain their rights to meet customer demands.

Looking forward to 2017, the District will not be able to pump all of its rights from the Raymond Basin due to Well 16 not coming online until early 2017. The District will have to rely mainly on water from the Main Basin. Projected customer's demand is approximately 5,100 acre feet and the Operating Safe Yield is set at 150,000 which means our District right is 4,095 acre feet leaving a deficit of just over 1,000 acre feet.

Recommendation:

The Board of Directors authorize pre-purchasing 500 acre feet of cyclic storage water from the Main San Gabriel Basin Watermaster at the rate of \$697.00 per acre feet of water.





SAN GABRIEL COUNTY WATER DISTRICT  
Bank Account September 30, 2016

State of California Local Agency Investment Fund  
Transactions through Citizens Bank, Sacramento, CA

Amount of Investment	\$5,160,161.15
LAIF Interest Rate	.61%
Citizens Bank - General Account	\$1,949,787.92

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 10/11/16

  
Treasurer

<u>September 2015</u>	<u>YTD September 2015</u>	<u>September 2016</u>	<u>YTD September 2016</u>
<u>Cash Receipts</u>			
\$735,070.65	\$5,992,305.24	\$789,256.08	\$6,261,280.14
<u>Disbursements</u>			
\$658,045.23	\$5,986,594.29	\$1,080,074.78	\$6,881,445.93
<u>Water Sales</u>			
\$469,205.35	\$3,891,997.32	\$669,378.90	\$5,242,021.24



Water Levels as of September 30, 2016

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>September 2015</u>	<u>September 2016</u>
Baldwin Park Key Well	174.2	172.4

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of September 26, 2016 combined storage was 13,374 acre-feet (16 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2015</u>	<u>2015</u>	<u>2016</u>	<u>2016</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #3	267	297	Destroyed	N/A	N/A
<u>Main San Gabriel Basin</u>					
Well #9	N/M	424	NM	450	462
Well #11	217	offline	222	offline	460
Well #12	230	253	239	262	360
Well #14	200	278.5	210	293	360
Well #15	388	423	393	433	660