

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON SEPTEMBER 13, 2016**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 13, 2016, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on September 13, 2016.
- MINUTES** Upon motion by Director Cici and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on August 23, 2016.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check numbers 18333 through 18390 from the General Account in the aggregate amount of \$986,951.28 and check numbers 10849 through 10894 from the Revolving Account in the aggregate amount of \$59,953.80 for the August, 2016 invoices.
- During the discussion of the various expenses, the Board requested that in the future, all checks that are customer refunds be indicated by marking with the letter "R" in the Board packages in an effort to more expeditiously review District expenses.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** None.
- ACTION** None.
- INFORMATION** The August, 2016, Banking and Investment Report was received and filed.
The Water Well Report was received and filed.

Directors discussed the merits of various programs offered at the upcoming Annual Fall Conference of the American Water Works Association. The consensus was that this conference appeared more directed toward staff, in contrast to the ACWA conferences, which are more geared toward elected Directors. The Board encouraged staff to review the programs to be offered at the American Water Works Association conference, to be held October 24-27 in San Diego, and to identify any programs that might be useful for them in performing District business.

**GENERAL
MANAGER
COMMENTS**

General Manager reported on that site design for Well No. 16 is underway, and a bid package will be prepared shortly.

Director Taylor inquired about the blending plan required for Well No. 11 because of the nitrate levels. Assistant General Manager Feilen reported on the status of the blending plan, and advised that it would be submitted to the Health Department when completed in the near future.

The General Manager reported that he and the Assistant General Manager attended a CUEMA conference in Monterey, which they both found informative and useful, particularly in the area of leadership training.

The General Manager reported that the vendors' fair was taking place this week on Thursday.

The General Manager reported that the following Monday, he and the assistant general manager will be attending a Watermaster meeting for a preview of what the next three years might look like in terms of water availability and cost.

The General Manager reported that the Water Summit was on September 20, and Director Taylor confirmed that he is registered for the event. Director Chan asked that he also be registered.

**FUTURE
AGENDA
ITEMS**

Director Taylor will be attending the groundbreaking for the GRIP project in Pico Rivera and will report back to the Board on the event.

At next meeting, the General Manager will identify who from the staff will be attending the American Water Works Association Annual Fall Conference, and what programs they plan to attend.

**DIRECTOR
COMMENTS**


Director Cammarano reported that she will be attending a State of the City event on October 13 and expects significant water-related discussion given the current pace of development. Director Chan also expressed an interest in attending.

Director Taylor inquired of the General Manager what the consequences will be when the District surpasses 11,000 hookups. The General Manager replied that the threshold is actually 10,000, and that it mainly means more sampling and reporting. Director Cammarano wondered whether such an

increase in the workload might require the hiring of a new employee or employees. The consensus was that the District currently runs a very efficient operation, especially in comparison to other Districts of comparable size, and while the District might eventually need additional help depending on the level of local development, for now staff should just be mindful of that possibility and prepared to adjust in the future.

ADJOURNMENT

Upon motion by Director Cici, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 9/13/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
18333	09/13/16	P	10077	ACWA/JPIA	\$43,886.69
18334	09/13/16	P	11645	AIRGAS USA, LLC	\$82.32
18335	09/13/16	P	13513	ARAMARK	\$259.08
18336	09/13/16	P	13743	ASBURY ENVIRONMENTAL SERVICES	\$120.00
18337	09/13/16	P	10048	AT&T	\$2,076.88
18338	09/13/16	P	12143	AT&T	\$163.47
18339	09/13/16	P	12993	BYRD INDUSTRIAL ELECTRONICS	\$17,395.39
18340	09/13/16	P	13694	CALIFORNIA AMERICAN WATER	\$77.92
18341	09/13/16	P	13335	CHEVRON AND TEXACO	\$164.20
18342	09/13/16	P	11364	CITY OF SAN GABRIEL	\$32,777.44
18343	09/13/16	P	12035	CIVILTEC ENGINEERING INC.	\$13,747.31
18344	09/13/16	P	11770	CLINICAL LABORATORY OF SAN BER	\$3,237.00
18345	09/13/16	P	13470	COVERALL NORTH AMERICA, INC.	\$219.00
18346	09/13/16	P	13208	CUSTOM RIMS & TIRES	\$20.00
18347	09/13/16	P	13556	CYMA SYSTEMS, INC.	\$1,303.40
18348	09/13/16	P	11486	DOTY BROS. EQUIPMENT CO.	\$18,056.39
18349	09/13/16	P	12959	E.C.C., INC.	\$18,880.00
18350	09/13/16	P	13434	FERGUSON ENTERPRISES INC. 1350	\$17.33
18351	09/13/16	P	12494	GORDON TERMITE CONTROL INC.	\$90.00
18352	09/13/16	P	13303	HD SUPPLY WATERWORKS, LTD.	\$14,338.96
18353	09/13/16	P	12805	HI-WAY SAFETY, INC.	\$275.40
18354	09/13/16	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,950.00
18355	09/13/16	P	12202	HOME DEPOT CREDIT SERVICES	\$256.40
18356	09/13/16	P	13724	HYDRO RESOURCES - WEST, INC.	\$161,217.13
18357	09/13/16	P	13524	INFOSEND	\$3,922.56
18358	09/13/16	P	13549	INTERSTATE ALL BATTERY CENTER	\$31.53
18359	09/13/16	P	12169	JHM SUPPLY	\$34.33
18360	09/13/16	P	13727	KAR-TECH	\$150.00
18361	09/13/16	P	10081	LEMIEUX & O'NEILL	\$7,000.00
18362	09/13/16	P	10258	MAIN SAN GABRIEL BASIN WATERMA	\$208,519.20
18363	09/13/16	P	10013	MISSION SUPER HARDWARE	\$196.67
18364	09/13/16	P	13459	MUTUAL OF OMAHA	\$375.67
18365	09/13/16	P	13386	OFFICE DEPOT	\$1,299.92
18366	09/13/16	P	12363	PEP BOYS - REMITTANCE DEPARTME	\$20.66
18367	09/13/16	P	10098	PETTY CASH REIMBURSEMENT	\$171.75
18368	09/13/16	P	12876	PLATINUM CONSULTING GROUP	\$308.75
18369	09/13/16	P	13195	POWERS ELECTRIC PRODUCTS CO.	\$357.95
18370	09/13/16	P	11820	REPUBLIC SERVICES	\$139.84
18371	09/13/16	P	12031	REVOLVING REIMBURSEMENT	\$104,867.64
18372	09/13/16	P	12051	SAN GABRIEL BASIN W.Q.A.	\$26,979.00
18373	09/13/16	P	12478	SC FUELS (FUELMAN)	\$1,774.13
18374	09/13/16	P	13276	SIERRA CHEVROLET	\$1,668.55
18375	09/13/16	P	13321	SIGNIUS	\$379.19
18376	09/13/16	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$42,378.18
18377	09/13/16	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$41.05
18378	09/13/16	P	12111	STAPLES CREDIT PLAN	\$124.61
18379	09/13/16	P	13486	STAR MAINTENANCE SUPPLY	\$93.62
18380	09/13/16	P	13183	STETSON ENGINEERS, INC.	\$297.87
18381	09/13/16	P	13610	TELEPACIFIC COMMUNICATIONS	\$848.40
18382	09/13/16	P	13249	TEMPLE CITY LAWNMOWER INC.	\$17.93
18383	09/13/16	P	11757	THE PROCESSORS	\$1,702.86
18384	09/13/16	P	12045	UNDERGROUND SERVICE ALERT	\$157.50
18385	09/13/16	P	12897	VERIZON WIRELESS - LA	\$434.75
18386	09/13/16	P	13631	W S PAVE, INC.	\$550.00
18387	09/13/16	P	12727	WATERLINE TECHNOLOGIES, INC.	\$2,811.08
18388	09/13/16	P	13732	WEBER WATER RESOURCES CA, LLC	\$212,464.50

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 9/13/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
18389	09/13/16	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$36,102.49
18390	09/13/16	P	10447	XEROX CORP	\$117.39
BANK 13100B REGISTER TOTAL:					<u>\$986,951.28</u>
GRAND TOTAL :					<u><u>\$986,951.28</u></u>

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San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 8/1/2016 to 8/31/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
10849	08/04/16	P	13777	APPLEONE EMPLOYMENT SVCS	\$185.45
10850	08/04/16	P	13728	G2K CONSTRUCTION, INC.	\$1,099.15
10851	08/04/16	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
10852	08/04/16	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
10853	08/04/16	P	12674	U.S. BANK	\$1,516.09
10856	08/10/16	P	10243	A.W.W.A. - CA-NV SECTION	\$100.00
10857	08/10/16	P	13604	ALICE R.F. SHEN, D.D.S., M.S.	\$170.00
10858	08/10/16	P	13694	CALIFORNIA AMERICAN WATER	\$89.72
10859	08/10/16	P	13443	CLIFFORD D. LANGLOIS, D.D.S.	\$131.00
10860	08/10/16	P	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,944.92
10861	08/10/16	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$1,870.00
10862	08/10/16	P	13547	LOUISE DIRIAN	\$120.00
10863	08/10/16	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,364.48
10864	08/10/16	P	13375	ROBIN SU, D.D.S.	\$65.00
10865	08/10/16	P	13494	ROY H. CHANG, D.D.S.	\$459.00
10866	08/10/16	P	13285	STATE WATER RESOURCES	\$55.00
10867	08/10/16	P	13729	TRI CITY ENDODONTICS	\$129.00
10868	08/12/16	P	13163	CARLOS CARDONA	\$2,000.00
10869	08/16/16	P	13300	BRIAN W. SNAER, D.D.S.	\$297.00
10870	08/16/16	P	11926	DIVE / CORR, INC.	\$100.00
10871	08/16/16	P	12192	FEDERAL EXPRESS	\$36.63
10872	08/16/16	P	13731	INLAND EMPIRE ORAL SURGEONS	\$1,156.00
10875	08/24/16	P	10076	BLUE SHIELD OF CALIFORNIA	\$2,859.00
10876	08/24/16	P	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,944.89
10877	08/24/16	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$1,870.00
10878	08/24/16	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,376.30
10879	08/24/16	P	13206	STEPHEN W. BOWEN, D.M.D.	\$229.00
10880	08/24/16	P	13458	VANESSA HO, D.D.S.	\$99.00
10881	08/31/16	P	13742	CAU TO TRINH	\$396.82
10882	08/31/16	P	13738	JOY TRAN	\$45.28
10883	08/31/16	P	13736	LANDWIN DMV LLC	\$10,025.36
10884	08/31/16	P	13739	LOUIS ORIGEL	\$45.28
10885	08/31/16	P	13547	LOUISE DIRIAN	\$35.00
10886	08/31/16	P	13737	MAITE C, RAMOS-RAMIREZ	\$751.26
10887	08/31/16	P	13376	MARTINEZ & ZERMENO 11 APDC	\$200.00
10888	08/31/16	P	13701	MARY ANN EBBA, D.M.D.	\$115.00
10889	08/31/16	P	13740	NEWBY VANTAGE LLC	\$506.34
10890	08/31/16	P	13733	OLSON URBAN-SAN GABRIEL 1, LLC	\$1,429.40
10891	08/31/16	P	13333	RESERVE ACCOUNT	\$300.00
10892	08/31/16	P	13735	SWISH DEVELOPMENT, LLC	\$6,873.62
10893	08/31/16	P	13734	UDOMSUP INKAVESVANITCH	\$43.80
10894	08/31/16	P	13741	WENDY HO	\$495.01
BANK 13200 REGISTER TOTAL:					\$59,953.80
GRAND TOTAL :					\$59,953.80

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