

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON AUGUST 9, 2016**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, August 9, 2016, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, and Cici; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Cici, and seconded by Director Chan, the Board voted 4-0 to adopt the agenda for this regular meeting of the Board of Directors held on August 9, 2016.
- MINUTES** Upon motion by Director Chan and seconded by Director Cammarano, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on July 26, 2016.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cammarano, the Board voted 4-0 to approve the payment of check numbers 10822 through 18277 in the aggregate amount of \$42,919.21 from the revolving account and check numbers 18278 through 18331, in the aggregate amount of \$358,749.62 from the general account for July, 2016 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** None.
- DISTRICT COUNSEL** None.
- ACTION** None.
- INFORMATION** The July, 2016 Banking and Investment Report was received and filed.
The Water Well Report was received and filed.
- GENERAL MANAGER COMMENTS** General Manager reported that the City of San Gabriel is changing work hours for contractors to 9am to 3pm, which may impact the District's projects in the future.
The General Manager shared a recent article from the Midvalley News on Dr. Fellows.

The General Manager reported that Well No. 15 is now online, and that Well No. 16 is complete, the site was surveyed last week and a bid package for equipping the well will be put out next week.

Assistant General Manager Feilen reported on a disaster preparedness presentation he recently attended, explaining that it was extremely useful in reinforcing that staff must be vigilant in reviewing District policies and planning for continued service in the event of a disaster. Director Taylor inquired as to the District's current emergency preparedness plan, and the General Manager advised that the plan is reviewed every year. Director Cammarano asked whether the plan included a public information officer, and the General Manager replied that it did.

The General Manager provided an invoice for recently purchased promotional items, and the directors examined some of the promotional items bought by the General Manager.

**FUTURE
AGENDA
ITEMS**

Confirming the discussion from the July 26, 2016 meeting, an action item regarding the increase of the vesting period for employee health benefits will be on the agenda for the August 23, 2016 meeting.

**DIRECTOR
COMMENTS**

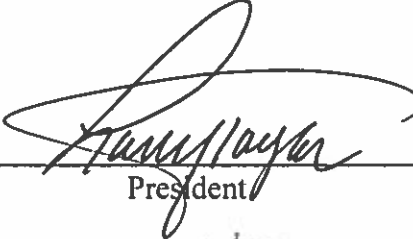
Director Cammarano expressed her concern that District employees have a safe place to go in the event of a disaster or terrorist action.

Director Cammarano reported that the Mission Lodge has closed, and the owner is now proposing a new, state-of-the-art 165-bed convalescent facility, which is currently before the City Planning Department.

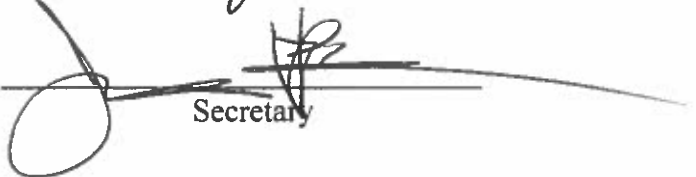
Director Taylor asked staff whether there was any update on the search for new dental insurance coverage, and he was told there was nothing new since the last report.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted 4-0 to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 7/1/2016 to 7/31/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
10822	07/13/16	P	13750	CALPERS	\$8,794.45
10823	07/13/16	P	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,808.90
10824	07/13/16	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,070.00
10825	07/13/16	P	13505	MEGAN PRIOR-PFEIFER	\$300.00
10826	07/13/16	P	13750	CALPERS	\$615.53
10827	07/20/16	P	12674	U.S. BANK	\$65.36
10828	07/21/16	P	13604	ALICE R.F. SHEN, D.D.S., M.S.	\$170.00
10829	07/21/16	P	12876	PLATINUM CONSULTING GROUP	\$3,040.00
10830	07/21/16	P	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
10831	07/21/16	P	13206	STEPHEN W. BOWEN, D.M.D.	\$543.00
10832	07/21/16	P	13322	VICKEN MARGANIAN, D.D.S.	\$78.00
10835	07/27/16	P	10122	ACWA / JPIA	\$7,258.00
10836	07/27/16	P	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,856.24
10837	07/27/16	P	11940	LINCOLN NATIONAL LIFE INS. CO.	\$1,870.00
10838	07/27/16	P	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,402.04
10839	07/27/16	P	11860	SAN GABRIEL VALLEY WATER ASSOC	\$50.00
10840	07/28/16	P	13777	APPLEONE EMPLOYMENT SVCS	\$900.89
10841	07/28/16	P	13694	CALIFORNIA AMERICAN WATER	\$177.43
10842	07/28/16	P	13163	CARLOS CARDONA	\$182.01
10843	07/28/16	P	13161	CASEY FEILEN	\$168.08
10844	07/28/16	P	13237	PHILIP B. MALDONADO, D.D.S.	\$133.00
10845	07/28/16	P	13778	SHARMA GENERAL ENGINEERING CO	\$1,500.00
10845	07/28/16	V	7/28/16	SHARMA GENERAL ENGINEERING CO	(\$1,500.00)
10846	07/29/16	P	13350	L. ANDREW MUTCH, D.D.S.	\$300.00
10847	07/29/16	P	13778	SHARMA GENERAL ENGINEERING CO	\$1,500.00
10848	07/29/16	P	13726	YI PAN	\$1,546.28
18277	07/20/16	P	12674	U.S. BANK	\$65.36
18277	07/20/16	V	7/20/16	U.S. BANK	(\$65.36)
BANK 13200 REGISTER TOTAL:					\$42,919.21
GRAND TOTAL :					\$42,919.21

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
** Denotes broken check sequence.

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 8/9/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
18278	08/09/16	P	10077	ACWA/JPIA	\$44,958.49
18279	08/09/16	P	13513	ARAMARK	\$259.11
18280	08/09/16	P	10048	AT&T	\$1,850.15
18281	08/09/16	P	12143	AT&T	\$147.53
18282	08/09/16	P	12993	BYRD INDUSTRIAL ELECTRONICS	\$19,499.46
18283	08/09/16	P	11364	CITY OF SAN GABRIEL	\$39,592.40
18284	08/09/16	P	12035	CIVILTEC ENGINEERING INC.	\$6,765.36
18285	08/09/16	P	11770	CLINICAL LABORATORY OF SAN BER	\$628.00
18286	08/09/16	P	12984	COUNTY OF LOS ANGELES	\$2,333.71
18287	08/09/16	P	13470	COVERALL NORTH AMERICA, INC.	\$219.00
18288	08/09/16	P	13541	CULVER COMPANY	\$1,945.85
18289	08/09/16	P	13145	CUMMINS CAL PACIFIC, LLC	\$950.60
18290	08/09/16	P	13556	CYMA SYSTEMS, INC.	\$342.66
18291	08/09/16	P	11486	DOTY BROS. EQUIPMENT CO.	\$2,834.14
18292	08/09/16	P	12959	E.C.C., INC.	\$17,800.00
18293	08/09/16	P	13467	EUROFINS EATON ANALYTICAL	\$175.00
18294	08/09/16	P	13369	FAST EDDIE'S TRUCKING	\$364.00
18295	08/09/16	P	13434	FERGUSON ENTERPRISES INC. 1350	\$38,129.72
18296	08/09/16	P	13304	GREAT WESTERN TERMITE CONTROL	\$70.00
18297	08/09/16	P	13303	HD SUPPLY WATERWORKS, LTD.	\$12,541.37
18298	08/09/16	P	13390	HF SCIENTIFIC	\$228.72
18299	08/09/16	P	13538	HIGHROAD INFORMATION TECHNOLOG	\$76.30
18300	08/09/16	P	12202	HOME DEPOT CREDIT SERVICES	\$152.64
18301	08/09/16	P	13539	HYDROTEX	\$1,046.52
18302	08/09/16	P	13524	INFOSEND	\$4,403.06
18303	08/09/16	P	12499	INTERSTATE BATTERIES	\$56.17
18304	08/09/16	P	12169	J. HAROLD MITCHELL CO., INC.	\$6.15
18305	08/09/16	P	13727	KAR-TECH	\$65.00
18306	08/09/16	P	13658	LANDCARE USA, LLC	\$1,800.00
18307	08/09/16	P	10034	MATT CHLOR	\$87.68
18308	08/09/16	P	13111	MCCALL'S METER SALES & SERVICE	\$2,250.00
18309	08/09/16	P	13141	MCMASTER-CARR SUPPLY COMPANY	\$644.11
18310	08/09/16	P	10013	MISSION SUPER HARDWARE	\$287.14
18311	08/09/16	P	13459	MUTUAL OF OMAHA	\$379.53
18312	08/09/16	P	13386	OFFICE DEPOT	\$751.67
18313	08/09/16	P	12363	PEP BOYS - REMITTANCE DEPARTME	\$17.43
18314	08/09/16	P	10098	PETTY CASH REIMBURSEMENT	\$198.13
18315	08/09/16	P	12876	PLATINUM CONSULTING GROUP	\$1,756.25
18316	08/09/16	P	13151	POLLARDWATER.COM	\$79.15
18317	08/09/16	P	11820	REPUBLIC SERVICES	\$139.84
18318	08/09/16	P	12031	REVOLVING REIMBURSEMENT	\$87,855.80
18319	08/09/16	P	13294	SAFE-ENTRY	\$386.76
18320	08/09/16	P	12478	SC FUELS (FUELMAN)	\$1,526.59
18321	08/09/16	P	13321	SIGNIUS	\$373.87
18322	08/09/16	P	11411	SOUTH COAST A.Q.M.D.	\$479.21
18323	08/09/16	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$51,772.00
18324	08/09/16	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$43.16
18325	08/09/16	P	13183	STETSON ENGINEERS, INC.	\$1,220.02
18326	08/09/16	P	13610	TELEPACIFIC COMMUNICATIONS	\$848.40
18327	08/09/16	P	12045	UNDERGROUND SERVICE ALERT	\$105.00
18328	08/09/16	P	13910	UNITED WATER WORKS INC.	\$1,874.87
18329	08/09/16	P	12727	WATERLINE TECHNOLOGIES, INC.	\$1,703.56
18330	08/09/16	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$4,598.73
18331	08/09/16	P	10447	XEROX CORP	\$129.61

BANK 13100B REGISTER TOTAL: **\$358,749.62**

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RESOLUTION NO. 08-16-490

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
AMENDING ITS PERSONNEL MANUAL
REGARDING LENGTHENING THE VESTING PERIOD
FOR MEDICAL BENEFITS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL COUNTY WATER DISTRICT as follows:

1. Purpose.

The District has previously adopted a Personnel Manual separate and apart from the Administrative Code. This resolution makes amendments to the Personnel Manual to lengthen the vesting period for medical benefits.

2. Amendment.

Subdivision (A) of Section 6.02 of the Personnel Manual is hereby amended and reenacted to read as follows:

“A. Medical

The District shall pay the full cost of membership in a group medical plan for each eligible employee who is otherwise qualified for membership under the group's eligibility requirements. The following persons are eligible for participation in the District's group medical plan:

1. Directors, officers, employees who have completed two months continuous service and the dependents thereof who are spouse or registered domestic partner, unmarried dependent children under the age of 19, or unmarried dependent children under the age of 26 who are full time students at a college or university.

2. Retired Directors who are elected or appointed after January 1, 1981, and have served in such capacity at least twelve (12) consecutive years and who are at least 50 years of age at retirement and the spouse or registered domestic partner of any such Director. Retired Directors or spouse (or registered domestic partner) of such retired director elected or appointed after January 1, 1995, are not eligible for health benefits

3. Retired officers and employees hired on or before August 31, 2016, who have served for a minimum of five (5) consecutive years and who are at least 50 years of age at retirement and the spouse (or registered domestic partner) of any such officer or employee.

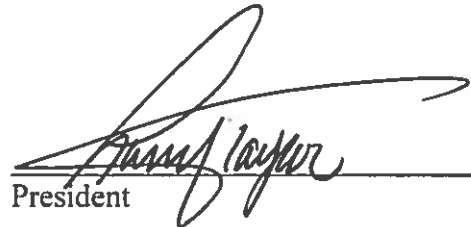
4. Retired officers and employees hired on or after September 1, 2016, who have served for a minimum of twelve (12) consecutive years and who are at least 52 years of age at retirement and the spouse (or registered domestic partner) of any such officer or employee.

As used in the section, the term "retirement" means death, disability, retirement, resignation or other termination of employment or service other than discharge for cause."

3. Other.


In all other respects, the Personnel Manual remains unchanged and in effect.

PASSED, APPROVED AND ADOPTED on August 23rd, 2016.



President

ATTEST:



Secretary
[Seal]