

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

June 14, 2016

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|--------------------|-------|
| Director Taylor | _____ |
| Director Chan | _____ |
| Director Cammarano | _____ |
| Director Cici | _____ |
| Director DeLaTorre | _____ |

3. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

4. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

5. Minutes of a regular meeting of the Board of Directors held May 24, 2016

Motion:
Second:
Action:

6. List of Demands on General Account

a. May 2016 Invoices

Motion:
Second:
Action:

7. District Counsel

Regular Meeting of the Board of Directors

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8. Action Item

- a. **Request authorization to add Assistant General Manager Casey Feilen as a check signer and removing Finance & Administration Manager Carmen Corona as a check signee.**

Motion:

Second:

Action:

9. Miscellaneous Information Items

- a. **Receive and File the May 2016 Banking and Investment Report**
- b. **Water Well Report**

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON MAY 24, 2016**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, May 24, 2016, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Cammarano, Chan, Cici, and DeLaTorre; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on May 24, 2016.
- MINUTES** Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on May 10, 2016.
- DEMANDS** Upon motion by Director Chan, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 18154 in the amount of \$88,968.21 for the Revolving/Payroll Account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** A customer, Mr. Nu, was present to seek clarification on what he believed was an inordinately high water bill. When it was determined that the customer was paying an approximate total of \$300 per month for five units, the board explained that \$30 per month per unit is not unreasonable, and that there was nothing they could offer in the form of relief other than to suggest that he check for leaks.
- DISTRICT COUNSEL** District counsel advised that he would present a brief report at the next meeting on ratepayers' challenge to Yorba Linda's water rate increase.
- ACTION** Upon motion by Director Cammarano, and seconded by Director DeLaTorre, the Board voted unanimously not to sell an easement over the Well #8 property.
- Upon motion by Director Cammarano and seconded by Director Cici, the Board voted 4-1 not to change the Board meeting time to 7:00 p.m. The votes in favor of not changing the meeting time were cast by Directors Cici, Cammarano, Taylor and DeLaTorre. The vote opposed to not changing the meeting time was cast by Director Chan.

INFORMATION

A representative of the District’s auditing firm, Egan & Egan, provided an overview of the audit process and answered directors’ questions. The 2015 Audited Financial Statement was received and filed.

The monthly revenue and expenditure reports for January, 2016, February, 2016, and March, 2016, were received and filed.

**GENERAL
MANAGER
COMMENTS**

General Manager reported on the progress of Well 16, informing that the casing is now complete, and that the water quality is within state standards.

General Manager reported that he was in the process of gathering quotes for dental insurance coverage for the Board’s consideration.

General Manager reported that he was soliciting bids for the removal of trees at the Well #8 location.

General Manager reported that the District will hold a public hearing on June 28, 2016, regarding the adoption of the Urban Water Management Plan.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

Director Cammarano requested estimates of the cost of a study to assess Well #8’s viability.

Director Cammarano reported that she and General Manager Prior met with a customer who had expressed frustration at his inability to turn off meters without District assistance. Director Cammarano reported that the meeting was positive and productive, and that the customer was appreciative of the District’s attention to his concerns.

ADJOURNMENT

Upon motion by Director Cammarano, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 5/1/2016 to 5/31/2016

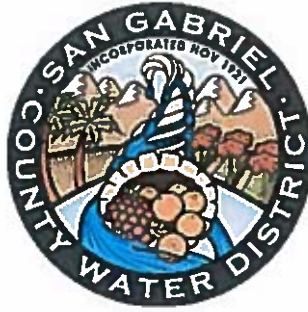
Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
24004	05/04/16	M	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,818.11
24005	05/04/16	M	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,170.00
24006	05/04/16	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$8,494.45
24007	05/04/16	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$541.90
24008	05/09/16	M	13127	JIM PRIOR	\$153.41
24009	05/09/16	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$1,300.00
24010	05/09/16	M	12674	U.S. BANK	\$492.20
24011	05/09/16	M	11860	SAN GABRIEL VALLEY WATER ASSOC	\$50.00
24012	05/09/16	M	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
24013	05/09/16	M	13505	MEGAN PRIOR-PFEIFER	\$300.00
24014	05/09/16	M	13775	GLENN KOACH	\$170.75
24015	05/09/16	M	12209	PAUL M. REISCHL , D.D.S.	\$1,455.00
24016	05/09/16	M	13206	STEPHEN W. BOWEN, D.M.D.	\$404.00
24017	05/09/16	M	13604	ALICE R.F. SHEN, D.D.S., M.S.	\$170.00
24018	05/09/16	M	13458	VANESSA HO, D.D.S.	\$281.00
24019	05/09/16	M	13300	BRIAN W. SNAER, D.D.S.	\$297.00
24020	05/09/16	M	13387	GEORGINA BABOL-BANEZ, DMD	\$300.00
24021	05/11/16	M	13194	LOS ANGELES COUNTY DEPARTMENT	\$2,803.00
24022	05/11/16	M	13730	GOOD LOOKING EMBROIDERY	\$148.24
24023	05/18/16	M	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,900.65
24024	05/18/16	M	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,170.00
24025	05/17/16	M	13802	CARE ED HEALTH	\$455.00
24026	05/18/16	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$8,494.45
24027	05/18/16	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$541.90
24028	05/20/16	M	13605	JIM JENKINS	\$2,562.52
24029	05/23/16	M	13528	CHARLES N. DELATORRE	\$1,342.67
24030	05/23/16	M	13529	ERIC CHAN	\$1,237.92
24031	05/23/16	M	12296	JOHN K. SUDICK , DDS	\$825.00
24032	05/23/16	M	13494	ROY H. CHANG, D.D.S.	\$150.00
24033	05/23/16	M	13457	ROBERT A. FOSS, D.D.S., INC.	\$95.00
24034	05/23/16	M	13308	DMITRY TUBIS, D.D.S.	\$322.00
24035	05/23/16	M	13350	L. ANDREW MUTCH, D.D.S.	\$146.00
24036	05/23/16	M	12225	CRAIG A. JOHNSON , DDS	\$100.00
24037	05/23/16	M	10243	A.W.W.A. - CA-NV SECTION	\$255.00
24038	05/23/16	M	10243	A.W.W.A. - CA-NV SECTION	\$255.00
24039	05/23/16	M	13694	CALIFORNIA AMERICAN WATER	\$169.13
24040	05/24/16	M	12480	SMART & FINAL	\$133.75
24041	05/26/16	M	10423	SCWUA - % BRIAN BOWCOCK	\$90.00
24042	05/31/16	M	13239	THREE VALLEYS MUNICIPAL WD	\$40.00
BANK 13200 REGISTER TOTAL:					\$43,760.05
GRAND TOTAL :					\$43,760.05

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
Post AP Invoices To GL Proof Listing (Detail)

06/09/16
11:17:51 AM

Date	Account	Account Description	Job	Vendor ID	Document Number	Debit	Credit
5/31/16	13200	CITIZENS BANK - REVOLVING ACCOUNT		12031	5/24/16BOARD.PR	\$538.25	
5/31/16	20200	ACCOUNTS PAYABLE		12031	5/24/16BOARD.PR		\$538.25
POSTING TOTALS:						\$538.25	\$538.25




SAN GABRIEL COUNTY WATER DISTRICT
Bank Account May 31, 2016

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

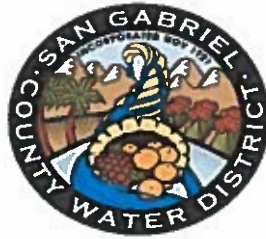
Amount of Investment	\$5,724,570.73
LAIF Interest Rate	.54%
Citizens Bank - General Account	\$1,850,313.11

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 06/14/16


Treasurer

<u>May 2015</u>	<u>YTD May 2015</u>	<u>May 2016</u>	<u>YTD May 2016</u>
<u>Cash Receipts</u>			
\$586,096.48	\$3,505,137.38	\$814,001.88	\$3,295,538.73
<u>Disbursements</u>			
\$1,167,066.22	\$3,687,640.08	\$1,183,065.59	\$3,436,572.30
<u>Water Sales</u>			
\$429,700.58	\$2,044,636.60	\$545,047.87	\$2,616,388.49



Water Levels as of May 30, 2016

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>May 2015</u>	<u>May 2016</u>
Baldwin Park Key Well	178.2	175.5

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of May 30, 2016 combined storage was 14,900 acre-feet (18 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also pump depth.

	<u>2015</u>	<u>2015</u>	<u>2016</u>	<u>2016</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #3	253	287	Destroyed	N/A	N/A
<u>Main San Gabriel Basin</u>					
Well #9	N/A	425.5	N/A	427	462
Well #11	211	319	219	offline	460
Well #12	227.5	251	229.5	252	360
Well #14	201	273.5	201	277.5	360
Well#15	382	423	374	offline	660