

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON FEBRUARY 9, 2016**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, February 9, 2016, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Taylor; Directors Chan, Cici, DeLaTorre, and Cammarano; General Manager Prior; Assistant General Manager Feilen; Finance and Administration Manager Corona; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Cici, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on February 9, 2016.
- MINUTES** Upon motion by Director Chan and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the board of directors held on January 26, 2016.
- DEMANDS** Upon motion by Director Chan, and seconded by Director Cici, the Board voted unanimously to approve the payment of check numbers 17948 through 17993 in the aggregate amount of \$273,302.74 for the January, 2016 invoices.
- EXPENSES** None.
- PUBLIC COMMENT** Public commented regarding an upcoming rain-barrel giveaway sponsored by Upper San Gabriel Valley Municipal Water District.
- DISTRICT COUNSEL** District counsel reported regarding tax and prevailing wage issues related to the statewide turf removal rebate program.
- ACTION** Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to award the contract to update the District's Urban Water Management Plan to Stetson Engineers in the amount of \$26,500.
- Upon motion by Director Cammarano, and seconded by Director Cici, the Board voted unanimously to award the contract for drilling, construction, development and testing of Well No. 16 to Hydro Resources in the amount of \$1,036,150.
- INFORMATION** The January, 2016, Banking and Investment Report was received and filed.
- The Water Well Report was received and filed.

**GENERAL
MANAGER
COMMENTS**

The December, 2015, Revenue and Expenditure Report was received and filed.

General Manager reported on the District's hiring of a new employee for billing and accounting, who will begin February 16, 2016.

General Manager reported that a representative of the Raymond Basin Watermaster will be attending the next meeting.

General Manager provided draft language for the District's website to survey customer opinion regarding changing the time of meetings from 4:00 p.m. to 7:00 p.m., and a discussion was held regarding placing similar language on customers' bills.

General Manager reported on the status of the Request for Proposals for the Well No. 15 project.

General Manager reported regarding an upcoming meeting with the representatives of the Sheraton Hotel to discuss placement of backflow devices.

General Manager reported that the current salary structure for District's water quality specialist is 26% below industry norms, and indicated he would like to raise the pay structure to come closer to industry standards. The matter will be revisited at the time of the employee's next review.

**FUTURE
AGENDA
ITEMS**

None.

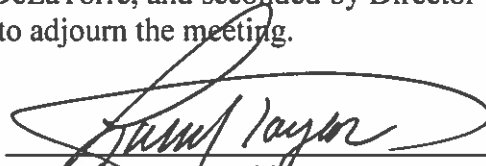
**DIRECTOR
COMMENTS**

Director Cammarano reported on a telephone encounter with an angry customer of San Gabriel Valley Water Company, who mistakenly believed Director Cammarano was the appropriate person with whom to air her grievances.

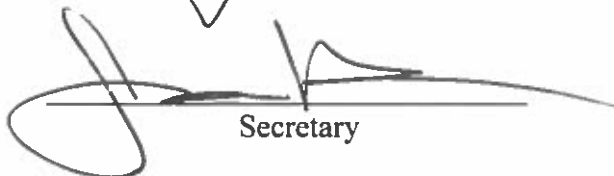
Director Chan expressed thanks to District staff for making the Lunar New Year event a success, and Director Taylor echoed these sentiments.

ADJOURNMENT

Upon motion by Director DeLaTorre, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 2/9/2016

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
17948	02/09/16	P	13695	ALLIANCE GENERATORS & CONTROLS	\$2,264.31
17949	02/09/16	P	13513	ARAMARK	\$427.87
17950	02/09/16	P	10048	AT&T	\$1,687.98
17951	02/09/16	P	12143	AT&T	\$142.72
17952	02/09/16	P	13592	CAR TECH	\$478.00
17953	02/09/16	P	11364	CITY OF SAN GABRIEL	\$26,909.31
17954	02/09/16	P	12035	CIVILTEC ENGINEERING INC.	\$4,550.00
17955	02/09/16	P	13470	COVERALL NORTH AMERICA, INC.	\$219.00
17956	02/09/16	P	13145	CUMMINS CAL PACIFIC, LLC	\$2,991.44
17957	02/09/16	P	11486	DOTY BROS. EQUIPMENT CO.	\$16,567.62
17958	02/09/16	P	13241	DOUGLAS DOOR	\$520.75
17959	02/09/16	P	12959	E.C.C., INC.	\$7,700.00
17960	02/09/16	P	13467	EUROFINS EATON ANALYTICAL	\$990.00
17961	02/09/16	P	13434	FERGUSON ENTERPRISES INC. 1350	\$311.49
17962	02/09/16	P	12956	HACH COMPANY	\$151.09
17963	02/09/16	P	12202	HOME DEPOT CREDIT SERVICES	\$131.07
17964	02/09/16	P	13524	INFOSEND	\$4,104.85
17965	02/09/16	P	12499	INTERSTATE BATTERIES	\$98.05
17966	02/09/16	P	12169	J. HAROLD MITCHELL CO., INC.	\$45.87
17967	02/09/16	P	13658	LANDCARE USA, LLC - WEST	\$1,800.00
17968	02/09/16	P	10081	LEMIEUX & O'NEILL	\$3,500.00
17969	02/09/16	P	10258	MAIN SAN GABRIEL BASIN WATERMA	\$30,150.40
17970	02/09/16	P	10013	MISSION SUPER HARDWARE	\$199.91
17971	02/09/16	P	13459	MUTUAL OF OMAHA	\$416.16
17972	02/09/16	P	13386	OFFICE DEPOT	\$2,267.14
17973	02/09/16	V	2/9/16	13386	
17974	02/09/16	P	10098	PETTY CASH REIMBURSEMENT	\$96.56
17975	02/09/16	P	13319	PITNEY BOWES	\$1,213.00
17976	02/09/16	P	13456	PRINT XPRESSIONS	\$239.90
17977	02/09/16	P	10024	RAYMOND BASIN MANAGEMENT BOARD	\$423.66
17978	02/09/16	P	11820	REPUBLIC SERVICES	\$135.96
17979	02/09/16	P	12031	REVOLVING REIMBURSEMENT	\$116,206.41
17980	02/09/16	P	13294	SAFE-ENTRY	\$386.36
17981	02/09/16	P	12478	SC FUELS (FUELMAN)	\$1,278.99
17982	02/09/16	P	13321	SIGNIUS	\$305.32
17983	02/09/16	P	10021	SOUTHERN CALIFORNIA EDISON CO.	\$25,450.55
17984	02/09/16	P	10020	SOUTHERN CALIFORNIA GAS CO.	\$421.63
17985	02/09/16	P	13486	STAR MAINTENANCE SUPPLY	\$30.90
17986	02/09/16	P	13183	STETSON ENGINEERS, INC.	\$4,924.97
17987	02/09/16	P	13610	TELEPACIFIC COMMUNICATIONS	\$848.41
17988	02/09/16	P	11757	THE PROCESSORS	\$1,095.08
17989	02/09/16	P	12045	UNDERGROUND SERVICE ALERT	\$151.50
17990	02/09/16	P	12897	VERIZON WIRELESS - LA	\$217.25
17991	02/09/16	P	12727	WATERLINE TECHNOLOGIES, INC.	\$4,046.69
17992	02/09/16	P	10022	WESTERN WATER WORKS SUPPLY CO.	\$7,038.52
17993	02/09/16	P	10447	XEROX CORP	\$166.05
BANK 13100B REGISTER TOTAL:					\$273,302.74
GRAND TOTAL :					\$273,302.74

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.