

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON NOVEMBER 24, 2015**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, November 24, 2015, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Cammarano; Directors Chan, Cici, DeLaTorre, and Taylor; General Manager Carrera; Assistant General Manager Prior; and District Counsel Colin O'Neill were present.
- AGENDA** Upon motion by Director Taylor and seconded by Director DeLaTorre, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on November 24, 2015.
- MINUTES** Upon motion by Director Cici and seconded by Director Taylor, the Board voted unanimously to approve: the minutes of the regular meeting of the Board of Directors held on October 27, 2015; the minutes of the regular meeting of the Board of Directors held on November 10, 2015; and the minutes of the special meeting of the Board of Directors held on November 17, 2015.
- DEMANDS** Upon motion by Director Taylor, and seconded by Director Chan, the Board voted unanimously to approve the payment of check number 17834 in the amount of \$92,468.76 for revolving/payroll account reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** Public commented regarding questions and concerns related to the cost of the room addition to District offices.
- DISTRICT COUNSEL** District counsel reported on the challenge by ratepayers to rate increases imposed by Yorba Linda Water District.
- ACTION** Upon motion by Director Taylor, and seconded by Director Cammarano, the Board voted unanimously to approve a water rate adjustment based on the previously approved rate structure.
- Upon motion by Director Cici, and seconded by Director Cammarano, the Board voted unanimously to offer a three-year contract to incoming General Manager, Jim Prior.

ACTION, cont.

Upon motion by Director Taylor, and seconded by Director Cici, the Board voted unanimously to pay incoming General Manager Prior a salary in accordance with Step "C" of the current salary schedule, which corresponds to an amount of \$12,010 per month.

INFORMATION

Pursuant to the Board's request made at the November 10, 2015 meeting, the General Manager provided a breakdown of the costs associated with the District's room addition constructed in 2014.

Discussion was held regarding the possibility of changing the time at which regular meetings of the Board of Directors are held. Meetings have been held at 4:00pm for the past 54 years. Director Taylor suggested that a later time might result in greater community participation, and Director Cici offered that, in his experience on the City Council, such a time change was not likely to make a difference. Director Chan offered that he would like to have meetings later in the day, 6:00 p.m. or 7:00 p.m., adding that a 4:00 p.m. meeting time does not make as much sense as it might once have, because of significant changes in the workforce and work patterns in the last several decades. General Manger Carrera informed that a switch to a later time would not affect costs because the General Manager, the Assistant General Manager and the Finance Manager would not receive overtime pay for staying later. There was some discussion about the logistics of a larger audience, given the maximum capacity of the room currently used. It was decided that a survey would be sent out to customers with their bills to gauge community interest in such a change.

The October 2015 Revenue and Expenditure Report was received and filed.

The General Manager reported on the progress of Well No.16. Contractors were concerned about not being able to comply with the City of San Marino's noise ordinance, but the City assured staff that it would not shut down construction operations. Director Taylor urged staff to get such an assurance in writing.

**GENERAL
MANAGER
COMMENTS**

General Manager Carrera gave the floor to Assistant General Manager Prior to report on developments concerning Well No.15, whose column pipe has developed significant corrosion and pitting inconsistent with its age. The contractor has suggested that it is the result of "aggressive water," but staff has taken scrapings of the pipe to be sent for metallurgical analysis.

**FUTURE
AGENDA
ITEMS**

None.

**DIRECTOR
COMMENTS**

Director Cammarano complimented the invitation to the annual holiday party, and Directors RSVP'd to the event.

ADJOURNMENT

Upon motion by Director Taylor, and seconded by Director DeLaTorre, the Board voted unanimously to adjourn the meeting.



President



Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Date: 11/24/2015

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13100B - GENERAL ACCOUNT					13100
17834	11/24/15	P	12031	REVOLVING REIMBURSEMENT	\$92,468.76
BANK 13100B REGISTER TOTAL:					\$92,468.76
GRAND TOTAL :					\$92,468.76

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
** Denotes broken check sequence.