

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave.  
Rosemead, CA 91770**

**October 13, 2015**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                           |       |
|---------------------------|-------|
| <b>Director Cammarano</b> | _____ |
| <b>Director Taylor</b>    | _____ |
| <b>Director Cici</b>      | _____ |
| <b>Director Chan</b>      | _____ |
| <b>Director DeLaTorre</b> | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**  
**Second:**  
**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a regular meeting of the Board of Directors held September 22, 2015**

**Motion:**  
**Second:**  
**Action:**

**6. List of Demands on General Account**

**a. September 2015 Invoices**

**Motion:**  
**Second:**  
**Action:**

**7. District Counsel**

**Regular Meeting of the Board of Directors**

**October 13, 2015**

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**8. Action Item**

**a. ACE-Del Mar Ave. Reconnect Contract Award**

**Motion:**

**Second:**

**Action:**

**b. Purchase of Cyclic Storage Water**

**Motion:**

**Second:**

**Action:**

**c. Supervisory Control and Data Acquisition (SCADA) Relocation Contract Award**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

**a. Receive and File the September 2015 Banking and Investment Report**

**b. Water Well Report**

**c. Nomination of Candidate; LAFCO Representative**

**d. Update on Well 16**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON SEPTEMBER 22, 2015**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, September 22, 2015, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Cammarano; Directors Chan, Cici, DeLaTorre, and Taylor; General Manager Carrera; Assistant General Manager Prior; Finance and Administration Manager Corona; and District Counsel Keith Lemieux were present.
- AGENDA** Upon motion by Director DeLaTorre, and seconded by Director Taylor, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on September 22, 2015.
- MINUTES** Upon motion by Director Taylor and seconded by Director Cici, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on September 8, 2015.
- DEMANDS** Upon motion by Director Taylor, and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of check number 17731 in the amount of \$45,560.06 for the Revolving/Payroll Account Reimbursement.
- EXPENSES** None.
- PUBLIC COMMENT** Public commented regarding new water connections and water use reductions.
- DISTRICT COUNSEL** District counsel reported regarding sustainability law and streamlined adjudication rules.
- ACTION** Upon motion by Director Taylor, and seconded by Director Chan, the Board voted unanimously to award contract to Birkich Construction in the amount of \$341,190 for the 2015 Mainline Replacement Project.
- Director Taylor moved, and Director Cici seconded, to authorize General Manager to retain the services of Egan & Egan CPA to perform the District's 2015 Audit. Following discussion, the motion was withdrawn and staff was directed to come back with bids.
- Upon motion by Director Taylor, and seconded by Director DeLaTorre, the Board voted unanimously to schedule an employee recognition lunch on December 8, 2015 at the Hilton Hotel.

**INFORMATION**

The August 2015 Revenue and Expenditure Report was received and filed.

The General Manager reported on water well 16. General Manager reported on pre-bid walk-through. General Manager will bring items related to project at the next meeting.

**GENERAL  
MANAGER  
COMMENTS**

General Manager reported on mutual aid conference call.

**FUTURE  
AGENDA  
ITEMS**

None.

**DIRECTOR  
COMMENTS**

None.

**ADJOURNMENT**

Upon motion by Director Taylor, and seconded by Director Chan, the Board voted unanimously to adjourn the meeting.

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President

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Secretary

[SEAL]

San Gabriel County Water District  
AP Check Register (Current by Bank)

Check Dates: 9/1/2015 to 9/30/2015

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: 13200 - REVOLVING ACCOUNT</b>					<b>13200</b>
23691	09/01/15	M	13538	HIGHROAD INFORMATION TECHNOLOG	\$2,250.00
23692	09/03/15	M	12480	SMART & FINAL	\$183.28
23693	09/09/15	M	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,909.12
23694	09/09/15	M	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,480.00
23695	09/09/15	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,203.97
23696	09/09/15	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$291.48
23697	09/09/15	M	12492	LAGERLOF,SENECAL, GOSNEY	\$500.00
23698	09/09/15	M	10076	BLUE SHIELD OF CALIFORNIA	\$2,859.00
23699	09/09/15	M	13538	HIGHROAD INFORMATION TECHNOLOG	\$1,125.00
23700	09/09/15	M	13505	MEGAN PRIOR-PFEIFER	\$305.00
23701	09/15/15	M	13333	RESERVE ACCOUNT	\$300.00
23702	09/15/15	M	13189	CARMEN CORONA	\$12.82
23703	09/15/15	M	13322	VICKEN MARGANIAN, D.D.S.	\$350.00
23704	09/15/15	M	13621	PETER LAM, D.D.S.	\$155.00
23705	09/15/15	M	13376	MARTINEZ & ZERMENO 11 APDC	\$190.00
23706	09/15/15	M	13387	GEORGINA BABOL-BANEZ, DMD	\$268.00
23707	09/23/15	M	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,942.92
23708	09/23/15	M	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,480.00
23709	09/23/15	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$9,203.97
23710	09/23/15	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$291.48
23711	09/23/15	M	13666	YU ZHEN XU	\$30.68
23712	09/23/15	M	13667	GRACE REYES	\$44.06
23713	09/29/15	M	13668	JOHN C. LEE	\$34.23
23714	09/29/15	M	13190	PATRICK ROWLAND	\$1,271.00
23715	09/29/15	M	13206	STEPHEN W. BOWEN, D.M.D.	\$229.00
23716	09/29/15	M	13669	RAYMUND NATIVIDAD, DDS	\$453.00
23717	09/29/15	M	13350	L. ANDREW MUTCH, D.D.S.	\$421.00
23718	09/29/15	M	13458	VANESSA HO, D.D.S.	\$136.00
23719	09/29/15	M	13547	LOUISE DIRIAN	\$380.00
23720	09/30/15	M	13670	OLSON URBAN HOUSING, LLC	\$11,713.31
23721	09/30/15	M	13671	CA DEPT OF FOOD & AGRICULTURE	\$1,473.80
23722	09/30/15	M	13672	SUSAN FU	\$151.34
<b>BANK 13200 REGISTER TOTAL:</b>					<b>\$52,638.46</b>
<b>GRAND TOTAL :</b>					<b><u>\$52,638.46</u></b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ) ; "A" - Application ; "E" - EFT  
 \*\* Denotes broken check sequence.

San Gabriel County Water District  
Invoice Register (By Invoice Number)

10/07/15  
8:56:26 AM

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
09/23/15PR.&.BOARD	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	09/23/15	09/23/15		INVOICE 09/23/15PR.&.BOARD	\$45,902.62
<b>REPORT TOTAL:</b>						<b>\$45,902.62</b>



October 13, 2015

To: Board of Directors  
From: General Manager *PH*  
Subject: ACE-Del Mar Ave. Reconnect  
Contract Award

In February, 2015, the District received three complete bids to relocate the District's 20-inch steel waterline due to the bridge crossing at Del Mar Ave. between Main St. and Clary Ave.

The contract was awarded to Brkich Construction.

Now that the bridge is nearing completion the District must reconnect the waterline to its original location. This will complete the ACE project located Del Mar Ave.

Brkich Construction costs to complete this final phase of the project are \$85,329.

As part of the ACE contract, the District will be reimbursed for the reconnection costs.

Summary of ACE expense for 2015


Budget	\$1,250,000
Ramona/Mission Crossing	\$ 117,399
Del Mar Ave. By-Pass	\$ 233,186
Del Mar Ave. Reconnect	\$ 85,329 (to be reimbursed)
San Gabriel Blvd. Reconnect (Estimate)	\$ 135,000
Total Expense less reimbursement	\$ 485,585

Recommendation:

The Board of Directors award the final phase of the Del Mar By-Pass/Reconnect contract to Brkich Construction in the amount of \$85,329.



October 13, 2015

To: Board of Directors  
From: General Manager   
Subject: Purchase of Cyclic Storage Water

I have received notice from Tony Zampielo, Executive Officer for the Main San Gabriel Basin Watermaster, stating the price of pre-purchased cyclic storage water from the Upper District will increase January 1, 2016. The current price is \$673.00 per acre feet. The new rate will be \$697.00.

Placing an order for pre-purchased cyclic storage would save the District \$24,000 for 1,000 acre feet of water. The order must be placed prior to the December Main San Gabriel Basin Watermaster board meeting to receive the current price.

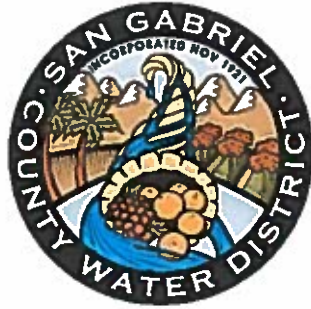
This calendar year, the District purchased 1,000 acre feet of cyclic storage water and leased 500 acre feet of water from Cal-Domestic. It is becoming increasingly difficult to find water rights to lease as water right holders retain their rights to meet customer demands.

Looking forward to 2016, the District will not be able to pump the rights from the Raymond Basin due to Well 3 out of service and Well 16 not projected to come online until late fall. The District will have to rely exclusively on water from the Main Basin. Projected customer's demand is approximately 5,200 acre feet and the Operating Safe Yield is set at 4,095 acre feet leaving a deficit of just over 1,000 acre feet.


Recommendation:

The Board of Directors authorize pre-purchasing 1,000 acre feet of cyclic storage water from the Upper District at the rate of \$673.00 per acre feet of water.





October 13, 2015

To: The Board of Directors  
From: General Manager   
Subject: Supervisory Control and Data Acquisition (SCADA) Relocation  
Contract Award

SCADA is a computer system that allows District staff to view the status of the well, see the reservoir levels and operator the pumps remotely.

The SCADA system, in its current location, could be in harm's way during demolition of the house and drilling of the well, therefore it must be relocated. The new location will be adjacent to the existing motor control panel.

Requests for bids were sent out to four pre-approved contractors.

The bid due date was Thursday, October 8, 2015.

In the presence of Barbara Carrera, Jim Jenkins and Anthony Agobian, the bids were opened and analyzed for project understanding and completeness. The results are listed below.

A & B Electric	\$16,865
Byrd Industrial Electronic	No Bid
Hunter Electric	No Bid
Layne Christensen	\$40,200

**Recommendation:**

The Board of Directors award the contract to A & B Electric for the relocation of the District's SCADA system at the Van Nuys Reservoir/Well 16 site.



SAN GABRIEL COUNTY WATER DISTRICT  
Bank Account September 30, 2015

State of California Local Agency Investment Fund  
Transactions through Citizens Bank, Sacramento, CA

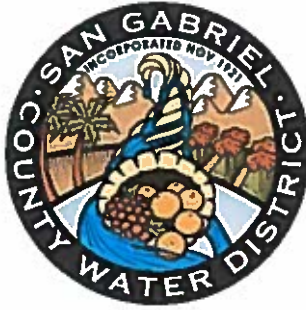
Amount of Investment	\$6,164,096.16
LAIF Interest Rate	.34%
Citizens Bank - General Account	\$1,646,932.77

I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 10/13/15

\_\_\_\_\_  
 Treasurer

<u>September 2014</u>	<u>YTD September 2014</u>	<u>September 2015</u>	<u>YTD September 2015</u>
<u>Cash Receipts</u>			
\$664,261.20	\$5,291,178.57	\$735,070.65	\$5,992,305.24
<u>Disbursements</u>			
\$611,971.28	\$5,375,429.91	\$658,045.23	\$5,986,594.29
<u>Water Sales</u>			
\$507,929.60	\$4,177,150.66	\$469,205.35	\$3,891,997.32



Water Levels as of September 30, 2015

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the basin. The level determines when imported water may or may not be spread in the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>September, 2014</u>	<u>September, 2015</u>
Baldwin Park Key Well	181.3	174.2

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	11,136 acre-feet
San Gabriel Reservoir	43,646 acre-feet
Morris Reservoir	<u>28,696 acre-feet</u>
Total Storage Capacity	83,478 acre-feet

As of September 30, 2015 combined storage was 14,495 acre-feet (17 percent of capacity)

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also the pump depth.

	<u>2014</u>	<u>2014</u>	<u>2015</u>	<u>2015</u>	
<u>Raymond Basin</u>	Static	Pumping	Static	Pumping	Pump Depth
Well #3	258	290	267	297	328

Main San Gabriel Basin

	Static	Pumping	Static	Pumping	Pump Depth
Well #9	Sanding	423.5	Sanding	424	462
Well #11	222	337	217	offline	460
Well #12	231.5	255	230	253	360
Well #14	198	268.5	200	278.5	360
Well #15	389	423	388	423	660

*Lagerlof Senecal  
Gosney & Kruse  
LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR  
PASADENA, CALIFORNIA 91101  
PHONE: (626) 793-9400 • FAX (626) 793-5900

William F. Kruse  
E-MAIL: WFKRUSE@lagerlof.com

MEMORANDUM

**To:** Los Angeles County Independent Special Districts  
**From:** William F. Kruse, Special Counsel  
**Date:** October 6, 2015  
**Subject:** Nomination of Candidate; LAFCO Representative

As you know, since 1994 special districts in Los Angeles County have been represented by two members of the Local Agency Formation Commission. The term of office of one of those representatives, Donald L. Dear, expires in May 2016. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the election to fill this position.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing a representative, I have included a form to be used to nominate candidates for consideration for the position. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidate as reasonably possible. Any biographical information and/or candidate statement should be limited to one page. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term. Nominations must be received in the office of Lagerlof, Senecal, Gosney & Kruse, ATTN: **WILLIAM F. KRUSE**, no later than 5:00 p.m. on December 21, 2015.

Please feel free to contact me directly with any questions.  
Voice: (626) 793-9400  
Fax: (626) 793-5900

RECEIVED

OCT 8 2015

SAN GABRIEL  
COUNTY WATER DISTRICT

NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

\_\_\_\_\_ is pleased to nominate  
\_\_\_\_\_ as a candidate for appointment as special  
district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The  
nominee is an elected official or a member of the board of an independent special district appointed  
for a fixed term. For your consideration, we submit the following additional information together  
with a resume of the candidate's qualifications.

Elective office: \_\_\_\_\_

Agency: \_\_\_\_\_

Type of Agency: \_\_\_\_\_

Term Expires: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

\_\_\_\_\_  
(Name of Agency)

By: \_\_\_\_\_

Its: \_\_\_\_\_

You and your neighbors are invited to a

**Community Workshop**

with

**San Gabriel County Water District**



Regarding the

**Well No. 16 Project**

The Workshop will be held on

**November 17, 2015, 7:00 PM**

**Crowell Public Library, San Marino**

1890 Huntington Drive, San Marino, CA 91108

**Please RSVP to us using the enclosed card**

Postcard



**SGCWD Well No. 16 Community Workshop**

**RSVP for \_\_\_\_\_.**

- I will be attending with \_\_\_\_ guest(s). (please add number of guests)**
- I will not be attending.**
- Please keep me informed on project progress at the email address below.**

**My email address for future project communication:**

\_\_\_\_\_

