

**San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave.
Rosemead, CA 91770**

February 10, 2015

4:00 P.M.

AGENDA

Call to Order

1. Pledge of Allegiance

- 2. Roll Call**
- | | |
|---------------------------|-------|
| Director Cammarano | _____ |
| Director Taylor | _____ |
| Director Cici | _____ |
| Director Chan | _____ |
| Director DeLaTorre | _____ |

3. Public Comment on Agenda and Non-Agenda items

Anyone wishing to discuss items on and not on the agenda may do so at this time

4. Additions, Re-order and Adoption of the Agenda:

Motion:
Second:
Action:

5. Minutes of a regular meeting of the Board of Directors held January 27, 2015

Motion:
Second:
Action:

6. List of Demands on General Account

a. January 2015 Invoices

Motion:
Second:
Action:

7. District Counsel

8. Action Item

a. Vehicle Purchase

Motion:

Second:

Action:

9. Miscellaneous Information Items

a. January 2015 Banking and Investment Report

b. Water Well Report

c. December 2014 Revenue and Expenditure Report

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:

Second:

Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
SAN GABRIEL COUNTY WATER DISTRICT
HELD ON JANUARY 27, 2015**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was held on Tuesday, January 27, 2015, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** President Cammarano; Directors Chan, Cici, DeLaTorre and Taylor; General Manager Carrera; Assistant General Manager Prior; Finance and Administration Manager Corona; and District Counsel Keith Lemieux were present. Director Cici was excused from the meeting.
- AGENDA** Upon motion by Director Taylor, and seconded by Director Chan, the Board voted unanimously to adopt the agenda for this regular meeting of the Board of Directors held on January 27, 2015.
- MINUTES** Upon motion by Director Taylor and seconded by Director DeLaTorre, the Board voted unanimously to approve the minutes of the regular meeting of the Board of Directors held on January 13, 2015 and the special meeting of the Board of Directors held on January 15, 2015.
- DEMANDS** Upon motion by Director Taylor and seconded by Director DeLaTorre, the Board voted unanimously to approve the payment of checks numbered 17293 and 17294 in the total amount of \$47,490.68 for reimbursement to the Revolving/Payroll Account and a payment to Raftelis Financial Consultants.
- EXPENSES** None.
- PUBLIC COMMENT** Members of the public requested clarification of the rates.
- DISTRICT COUNSEL** None.
- ACTION** Upon motion by Director Taylor and seconded by Director DeLaTorre the Board voted unanimously to authorize staff participation at the City of San Gabriel Lunar New Year Event on Sunday, February 15, 2015 from 10:00 a.m. to 6:00 p.m. Board members to work booth at a cost not more than \$275.00
- Upon motion by Director Taylor and seconded by Director Chan, the Board voted unanimously to renew the professional services agreement with Civiltec Engineering, Inc.
- INFORMATION** The General Manager gave a recap of the community meeting held on January 15, 2015.

**GENERAL
MANAGER
COMMENTS**

None.

**FUTURE
AGENDA
ITEMS**

**DIRECTOR
COMMENTS**

Director Cammarano expressed approval of the public work shop process.
Director Chan requested credit card statements for 2012 and 2013.

ADJOURNMENT

Upon motion by Director DeLaTorre and seconded by Director Taylor, the Board voted unanimously to adjourn the meeting.

President

Secretary

[SEAL]

San Gabriel County Water District
AP Check Register (Current by Bank)

Check Dates: 1/1/2015 to 1/31/2015

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: 13200 - REVOLVING ACCOUNT					13200
23377	01/12/15	M	13239	THREE VALLEYS MUNICIPAL WD	\$40.00
23378	01/14/15	M	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,757.34
23379	01/14/15	M	13194	LOS ANGELES COUNTY DEPARTMENT	\$1,900.00
23380	01/14/15	M	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,405.00
23381	01/14/15	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$11,752.53
23382	01/14/15	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$290.81
23383	01/14/15	M	13538	HIGHROAD INFORMATION TECHNOLOG	\$925.00
23384	01/14/15	M	12192	FEDERAL EXPRESS	\$18.92
23385	01/14/15	M	13505	MEGAN PRIOR-PFEIFER	\$200.00
23386	01/15/15	M	12674	U.S. BANK	\$2,501.19
23387	01/15/15	M	13333	RESERVE ACCOUNT	\$300.00
23388	01/15/15	M	12248	ACWA - MISCELEANOUS	\$10,261.31
23389	01/15/15	M	10245	SAN GABRIEL CHAMBER OF COMMERC	\$400.00
23390	01/15/15	M	11860	SAN GABRIEL VALLEY WATER ASSOC	\$4,100.57
23391	01/15/15	M	11991	NATIONAL NOTARY	\$33.00
23392	01/16/15	M	13161	CASEY FEILEN	\$81.71
23393	01/22/15	M	10423	SCWUA - % BRIAN BOWCOCK	\$50.00
23394	01/28/15	M	10072	EMPLOYMENT DEVELOPMENT DEPT. -	\$1,780.49
23395	01/28/15	M	11940	LINCOLN NATIONAL LIFE INS. CO.	\$2,405.00
23396	01/29/15	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$11,747.18
23397	01/29/15	M	10017	PUBLIC EMPLOYEES RETIREMENT SY	\$290.81
23398	01/29/15	M	10076	BLUE SHIELD OF CALIFORNIA	\$2,859.00
23399	01/29/15	M	10394	COSTCO	\$55.00
23400	01/29/15	M	13189	CARMEN CORONA	\$9.12
23401	01/29/15	M	13190	PATRICK ROWLAND	\$158.00
23402	01/29/15	M	13322	VICKEN MARGANIAN, D.D.S.	\$888.00
23403	01/29/15	M	13376	MARTINEZ & ZERMENO 11 APDC	\$280.00
23404	01/29/15	M	13387	GEORGINA BABOL-BANEZ, DMD	\$200.00
23405	01/29/15	M	13296	JEFFREY C. MURPHY, D.D.S.	\$87.00
23406	01/29/15	M	13458	VANESSA HO, D.D.S.	\$95.00
23407	01/29/15	M	10335	ROGER W. ANDERSON , DDS	\$1,325.00
23408	01/30/15	M	11860	SAN GABRIEL VALLEY WATER ASSOC	\$50.00
23409	01/30/15	M	10122	ACWA / JPIA	\$7,212.00
BANK 13200 REGISTER TOTAL:					\$66,458.98
GRAND TOTAL :					\$66,458.98

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
 ** Denotes broken check sequence.

San Gabriel County Water District
Invoice Register (By Invoice Number)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Posting Date	Terms Code	Purchase Order / Job	Amount
01/28/15PR.&.BOARD	12031 REVOLVING REIMBURSEMENT 13200 - CITIZENS BANK - REVOLVING AC	01/28/15	01/28/15		INVOICE 01/28/15PR.&.BOARD TOTAL:	\$46,978.76
					REPORT TOTAL:	<u>\$46,978.76</u>



February 10, 2015

To: The Board of Directors

From: Barbara Carrera *BC*

Subject: Vehicle Purchase Bid Opening and Recommendation

On Monday, January 26, 2015, at 4:00pm, in the presence of Jim Prior, Anthony Agobian, and myself, two sealed envelopes containing a bid one (1) 2015, F-250 XL utility vehicle were opened and analyzed. Listed below are the bid results.

Colley Ford \$43,304.10

Bob Wondries Ford \$34,862.59

Ken Grody Ford No Bid

The 2015 budget for this item is \$40,000.

Recommendation:

The Board of Directors direct staff to award the bid to Bob Wondries Ford for the purchase of one (1) 2015 Ford F-250 utility truck as specified in the bid proposal.

SAN GABRIEL COUNTY WATER DISTRICT

STANDARD SPECIFICATION FOR:

F-250 XL, SUPERCAB, 2WD, 4D, 8 FT BED

"As Specified"

QUANTITY- 1

MODEL YEAR - 2015

EXTERIOR COLOR - OXFORD WHITE
INTERIOR COLOR - STEEL GREY (CLOTH)

EQUIPPED WITH:

ALL APPLICABLE STANDARD EQUIPMENT AND AT LEAST THE FOLLOWING OPTIONAL EQUIPMENT;

- AUTOMATIC 6-SPEED TRANSMISSION WITH OVERDRIVE
- 6.2L V-8 ENGINE
- AIR CONDITIONING
- 40/20/40 CLOTH SPLIT BENCH SEAT
- CALIFORNIA EMISSIONS SYSTEM
- POWER EQUIPMENT GROUP
- AXIXTECH FALCON 30 LED MINIBAR AMBER STROBE LIGHT ON CAB (MAGNETIC MOUNT & HARD WIRED)
- PACIFIC UTILITY BED INCLUDING ALL OF THE FOLLOWING:
 - 1-96331549VF LOW PROFILE UTILITY BODY PAINTED WHITE AND INSTALLED
 - 1-TAPERED OVERCAB RACK WITH REAR REMOVABLE BARS
 - 1-LINE-X ENTIRE BED AREA
 - 1-GANG BOX IN BED AREA MOUNTED 8" OFF OF FLOOR
 - 1-VISE BRAKET ON CS
 - 1-LEGAL LIGHTS
 - 1-REAR STEP BUMPER
 - 1-10,000# RECEIVER HITCH WITH 7 PRONG RV PLUG

RECEIVED

JAN 26 2015

SAN GABRIEL
COUNTY WATER DISTRICT

WONDRIES FLEET GROUP
400 S ATLANTIC BLVD
ALHAMBRA CA 91801

VEHICLE PRICE	\$	31,976.00
TIRE TAX DOCUMENT FEE	\$	8.75
SALES TAX 9.6	\$	2,877.84
TOTAL	\$	34,862.59

DELIVERY IN 90-210 CALENDAR DAYS

\$43,304.10
58 days

SAN GABRIEL COUNTY WATER DISTRICT

STANDARD SPECIFICATION FOR:

F-250 XL, SUPERCAB, 2WD, 4D, 8 FT BED

QUANTITY- 1

MODEL YEAR - 2015

EXTERIOR COLOR - OXFORD WHITE
INTERIOR COLOR - STEEL GREY (CLOTH)

RECEIVED

JAN 26 2015

SAN GABRIEL
COUNTY WATER DISTRICT

EQUIPPED WITH:

ALL APPLICABLE STANDARD EQUIPMENT AND AT LEAST THE FOLLOWING OPTIONAL EQUIPMENT:

- AUTOMATIC 6-SPEED TRANSMISSION WITH OVERDRIVE
- 6.2L V-8 ENGINE
- AIR CONDITIONING
- 40/20/40 CLOTH SPLIT BENCH SEAT
- CALIFORNIA EMISSIONS SYSTEM
- POWER EQUIPMENT GROUP

AXIXTECH FALCON 30 LED MINIBAR AMBER STROBE LIGHT ON CAB (MAGNETIC MOUNT & HARD WIRED)

PACIFIC UTILITY BED INCLUDING ALL OF THE FOLLOWING:

- 1-96331549VF LOW PROFILE UTILITY BODY PAINTED WHITE AND INSTALLED
- 1-TAPERED OVERCAB RACK WITH REAR REMOVABLE BARS
- 1-LINE-X ENTIRE BED AREA
- 1-GANG BOX IN BED AREA MOUNTED 8" OFF OF FLOOR
- 1-VISE BRAKET ON CS
- 1-LEGAL LIGHTS
- 1-REAR STEP BUMPER
- 1-10,000# RECEIVER HITCH WITH 7 PRONG RV PLUG

VEHICLE PRICE	S
DOCUMENT FEE	S
SALES TAX	S
TOTAL	S

39,277.20
88.75
3,938.15

43,304.10

DELIVERY IN 58 CALENDAR DAYS



DICK CORTES
COMMERCIAL SALES
CELL: 626.343.1276

COLLEY FORD.COM




SAN GABRIEL COUNTY WATER DISTRICT
Bank Account January 31, 2015

State of California Local Agency Investment Fund
Transactions through Citizens Bank, Sacramento, CA

Amount of Investment	\$5,905,547.48
LAIF Interest Rate	.27%
Citizens Bank - General Account	\$1,677,786.85

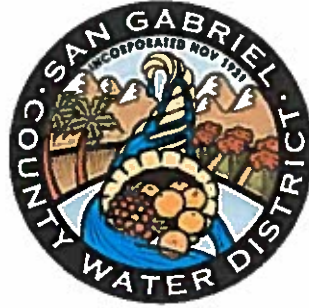
I hereby certify that the foregoing is true and correct and in accord with the District's Investment Policy.

Date: 02/10/15



 Treasurer

<u>January 2014</u>	<u>YTD January 2014</u>	<u>January 2015</u>	<u>YTD January 2015</u>
<u>Cash Receipts</u>			
\$569,137.91	\$569,137.91	\$489,944.99	\$489,944.99
<u>Disbursements</u>			
\$585,753.12	\$585,753.12	\$703,802.44	\$703,802.44
<u>Water Sales</u>			
\$432,724.36	\$432,724.36	\$389,642.80	\$389,642.80



Water Levels as of January 31, 2015

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the basin. The level determines when imported water may or may not be spread in the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

The Baldwin Park Key Well has set a **new** historic low of 179.9 measured on December 5, 2014. The previous historic low at the Key Well was 189.2 which occurred on December 3, 2009.

	<u>January, 2014</u>	<u>January, 2015</u>
Baldwin Park Key Well	196.5	180.2

San Gabriel County Water District

Listed below are water levels measured at static and pumping and also the pump depth.

	<u>2014</u>	<u>2014</u>	<u>2015</u>	<u>2015</u>	
<u>Raymond Basin</u>	Static	Pumping	Static	Pumping	Pump Depth
Well #3	246	284	259	290	308

Main San Gabriel Basin

	Static	Pumping	Static	Pumping	Pump Depth
Well #9	Sanding	420	297	421	462
Well #11	213	322	213	323	460
Well #12	226	246.5	224.5	249	360
Well #14	200	272	192	274	360
Well #15	374	offline	384	422	660

REVENUE AND EXPENDITURE DISTRIBUTION

Calendar Year 2014

Month of December

Projected YTD Percent - 100%

Description	Budget	Receipts and Expenditures For The Month	Total Year to Date	Balance	YTD %
Total Revenue	6,601,618	485,871	6,666,907	(65,289)	101%
Production	1,441,485	111,498	1,366,207	75,278	95%
Transmissin & Distribution	363,263	48,739	343,195	20,068	94%
Customer Service	317,791	34,213	306,307	11,484	96%
General & Administrative	2,967,045	297,473	2,870,273	96,772	97%
Payment on Long Term Debt	568,000	0	568,000	0	0%
GASB 45	370,074	0	0	370,074	0%
ACE Project	100,000	599	143,475	(43,475)	
Total Operational Expence	6,127,658	491,925	5,453,983	673,675	89%
Revenue Total	6,601,618	485,871	6,666,907	(65,289)	101%
Less Operational Expense	6,127,658	491,925	5,453,983	673,675	89%
Gain/Loss	473,960	(6,054)	1,212,924	(738,964)	256%
Capital Expenditures	1,490,000	194,820	1,534,682	-44,682	103%
Overall Gain/Loss	(1,016,040)	(200,874)	(321,758)	(694,282)	32%

Use of funds

Fund Balance Start of Month	6,765,559
Add Back Depreciation	82,654
Overall Gain/Loss	(200,874)
Total	6,647,339

Prior to year end adjustments